

Background Screening Process

- Contractor goes to gnoiec.com to obtain the three-way contract. After completing the contract as end-user, the contractor faxes the entire contract to the Safety Council (GNOIEC) at 504-469-7588.
- The contract is signed between the Contractor (end-user), Greater New Orleans Industrial Educational Council (administrator), and First Advantage (FAESC).
- The Safety Council completes their section of the contract and faxes the entire contract to First Advantage.
- A Site Inspection will be performed at the Contractor's address where the background screen orders will be placed. The cost is \$125.
- It takes approximately 10 business days for the contract to be approved through First Advantage.
- First Advantage will notify the Contractor by email after approval with a user name and password for their website. This is where the Contractor will pick up their reports on the background screens.
- GNOIEC will also be notified by First Advantage when the Contractor is approved. GNOIEC will call the Contractor and give a user name and password for GNOIEC's website (gnoiec.com) to place background screening orders.
- It takes approximately 1.5 business days for the background screening reports to come back on an individual.

PLEASE CONTACT ROSE AT GNOIEC FOR ADDITIONAL QUESTIONS. THE CONTACT NUMBER IS 504-469-7787 EXTENTION 214. THANK YOU.